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ST. STEPHEN'S CHURCH
Wissahickon
Philadelphia
Philadelphia County
Pennsylvania

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ST. STEPHEN'S CHURCH, Wissahickon, Philadelphia, Philadelphia County,
Pennsylvania

St. Stephen's Church, organized in the early 1870's resulted from the missionary efforts of St. David's Church, Manayunk. According to the church's records, the congregation was cited by the City of Philadelphia for its efforts in the operation of an emergency hospital during an influenza epidemic in 1918 and 1919. Because of the impact of the Great Depression, St. Stephen's Church assumed temporary mission status in 1936. The congregation again became an independent parish in 1946.

Church properties include the church building, a parish house, and a rectory. The church seats approximately 180 persons and is in fair condition. The Church Self-Study Form notes the need for improvements to the building which have been estimated at approximately \$8,900.00. Attached to the church is a two-story parish house of stone construction. Insurance on the church and the parish house is equivalent to the replacement value of the buildings. Separated from the church is a rectory of eight rooms and bath. This stone structure is in fair condition and is almost 100 years old. No immediate improvements are indicated as needed. Insurance coverage equals the replacement value of \$10,000.00.

THE CHURCH NEIGHBORHOOD

St. Stephen's Church serves the Wissahickon section of the City of Philadelphia. There are apartment and single-home dwellings in the immediate vicinity of the church. Also located within the church neighborhood are three other religious denominations and one public elementary school.

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For the purposes of this Study, an arbitrary parish area has been assigned for St. Stephen's Church. In conformity, with United States Census Bureau divisions, this area comprises Census Tracts PH-21T, PH-21U, and PH-21V. St. Stephen's Church is included in Census Tract PH-21V. The 1960 population of this arbitrarily assigned parish area was 13,448 persons.

With the exception of Census Tract PH-21U, no statistics were available on the population of the parish area in 1950. In 1960, there were 4,033 persons residing in Census Tract PH-21V. Of this number, children 14 years of age and under comprised 24.5%, adults 65 years of age and older made up 11.5%, and non-whites made up 0.1%. The median family income was highest in Census Tract PH-21U, and 73.7% of the residents in Census Tract PH-21V occupied the same dwellings in the five-year period between 1955 and 1960. Similar information is available on the additional census tracts in the parish area:

CENSUS TRACT	POPULATION		%	%	%	%
	1950	1960	CHANGE	14 & UNDER	65 & OVER	NON-WHITE
PH-21V	NA	4,033		24.5	11.5	0.1
21T	NA	7,077		26.9	10.5	1.4
21U	1,888	2,338	23.8	23.4	11.1	0.09
Total		13,448				0.8

CENSUS TRACT	NON-WHITE POPULATION	FAMILY MEDIAN INCOME	RESIDENCE SAME AS 1955
	1950	1960	%
PH-21V	NA	6	\$6,434 73.7
21T	NA	100	6,314 72.8
21U	1	2	6,621 68.3
Total		108	

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The United States Census Bureau also provides information regarding the education of adults 25 years of age and over residing in the area in 1960. Within Census Tract PH-21V, high school graduates accounted for 22.6% of the 1960 population, persons having received from one to three years of college training made up 4.6%, and college graduates comprised 2.8%. The median educational level of the census tract was 10.0 years. The median age for males was 31.0 years and the median age for females was 36.3 years. The following chart offers additional information. Observe that Census Tract PH-21U had the highest percentage of high school and college trained persons, as well as the highest median ages for both males and females:

CENSUS TRACT	ED. OF ADULTS 25 YRS. OF AGE & OVER			MED. MED.		
	% H.S.GRAD.	% COLL.	% 1-3 YRS. COLL.GRAD.	ED.	M AGE	F
PH-21V	22.6	4.6	2.8	10.0	31.0	36.3
21T	20.0	3.2	2.3	9.3	30.7	34.1
21U	28.4	7.6	4.8	10.9	35.0	37.2

As mentioned earlier, the 1960 population of this arbitrarily assigned parish area was 13,448 persons. As a result of this Study, a total of 513 Episcopalians, representing 3.8% of the 1960 population, were located in the area. Of these persons, 195, or 38.0%, were directly associated with St. Stephen's Church. These individuals constituted 75.9% of the total mapped membership of this congregation. In the following chart, it will be seen that Census Tract PH-21T had the highest concentration of Episcopalians, with 212, and that membership in St. Stephen's Church was lowest in Census Tract PH-21U:

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CENSUS TRACT	TOTAL POP.	TOTAL EPIS.	% OF POP. EPIS.	TOTAL PARISH MEMB.	% EPIS. MEMB.	% PARISH MEMB.
PH-21V	4,033	151	3.7	104	68.9	40.5
21T	7,077	212	3.0	79	37.3	30.7
21U	2,338	150	6.4	12	8.0	4.7
Total	13,448	513	3.8	195	38.0	75.9

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THE CHURCH PROGRAM

A detailed presentation of the parish program at St. Stephen's Church appears in the Church Self-Study Form which has been reproduced and included in the Study to allow for a more critical evaluation. The last section of this Study, designated Discussion and Recommendations, contains an analysis of the opportunities and the problems confronting the parish in terms of its policy, program, and budget. In order to avoid duplication, therefore, no discussion of these spheres will be undertaken at this time. It is suggested, however, that reference be made to the Church Self-Study Form as these items are covered in the final section of the report.

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GENERAL DIVISION OF RESEARCH AND FIELD STUDY
Episcopal Church Center
815 Second Avenue
New York, N. Y. 10017

Date February 28, 1964

CHURCH SELF-STUDY FORM

I. IDENTIFICATION

Church Saint Stephen's
Street 3913 Terrace City Philadelphia
County Philadelphia Diocese Pennsylvania
Parish or Mission Parish State Pennsylvania
What geographic area does this church serve? Wissahickon section,
along with a number of families from Roxborough and outlying
sections of the city.

II. THE CHURCH NEIGHBORHOOD

A. The church is located in a section of the city which is occupied by:
Downtown commercial uses ____ Industrial uses ____ Apartment dwellings X
Rooming houses ____ Single-home dwellings X A college ____ Military
uses ____ Other institutions ____

B. If more than one type is checked above, please clarify:

Many large single homes have been converted into apartments.

C. Is the church neighborhood changing in any way? Describe:

The Church neighborhood is fairly stable, and apparently has
been for the past thirty years.

D. The following schools are located within the church neighborhood:

<u>PUBLIC GRADESCHOOLS</u>	<u>ADDRESS</u>
<u>Wissahickon Elementary</u>	<u>Rochelle Ave. & Osborne</u>
_____	_____
_____	_____

PUBLIC JUNIOR AND SENIOR
HIGH SCHOOLS

ADDRESS

PRIVATE OR PAROCHIAL NURSERY SCHOOLS

ADDRESS

PRIVATE OR PAROCHIAL GRADE SCHOOLS

ADDRESS

PRIVATE OR PAROCHIAL JUNIOR AND SENIOR
HIGH SCHOOLS

ADDRESS

JUNIOR COLLEGES AND COLLEGES

ADDRESS

E. The following churches are located within the church neighborhood:

[illegible]

III. HISTORY OF THE CONGREGATION

Please write out a short history of this congregation. How was the work started? Give the important dates and events.

1871, July 2nd- The Rev. F.H. Bushnell, Rector of St. David's, Manayunk, preached a sermon to his congregation proposing the building of St. David's Mission (later to be called St. Stephen's).

1876, June 4 or 28th[?]- The Rev. Bushnell, former Rector of St. David's preached the first service within the walls of the chapel of the new mission.

1886, Nov. 27th - parting service. Mission named St. Stephen's, because of the fact that St. David's, Manayunk, the mother parish, was organized and built under the influence of gentlemen connected with St. Stephen's Church, Phila.

1887, May 4th - St. Stephen's was received into union with the Episcopal Church in the diocese of Pennsylvania.

1891, Nov. 1st - weekly celebration of the Holy Communion begun.

1893, Easter - unleavened bread and Eucharistic vestments used for the first time in parish.

1918-19 - During the epidemic of influenza following the World War the parish hall was turned into an emergency hospital. Received letter stating it was best run emergency hospital in city.

1936 - parish temporarily assumed missionary status, being hit by Depress.

1946 - reinstalled as full parish from aided parish status at this time.

IV. THE LOCAL CONGREGATION

A. Church properties:

1. Describe and give location of all land owned by the congregation, reporting the use of each parcel.

situated on land bounded by Terrace, Hermit, and Dexter streets.
Rectory, church and parish house all located on this parcel.

2. Type of church building: Frame ☐ Brick ☐ Stone ☒ Other ☐
(type)

Describe the church building, giving number of sittings; condition of building; and improvements needed, with estimated cost:

seats about 180. Bldg. is in fair condition. Needs new heating
system, screens over windows, basement floor. \$8,000, \$600,
\$300 respectively.

Replacement Value \$130,000.00 Amount of insurance carried \$130,000

3. Type of parish hall or house: Attached ☒ Separated ☐;

In basement of the church ☐; Frame ☐ Brick ☐

Stone ☒ Other ☐
(type)

Describe, giving the number of rooms, the condition of the building, and improvements needed, with the estimated cost.

2 story structure, large meeting room with kitchen on first
floor, and auditorium with three side rooms on second floor.
One large room on 2nd flr. is used as children's chapel.
Screens needed on windows on two sides because of breakage.
Cost: about \$600

Replacement value \$ Amount of insurance carried \$
[this building is valued and insured with Church building]

4. Type of rectory or clergy house: Attached _____ Separated X;
Frame _____ Brick _____ Stone X Other _____
(type)

Describe, giving the number of rooms, the condition of this building,
and improvements needed, with estimated cost.

8 rooms and bath. Rectory is about 100 yrs. old. It is in
fair condition. No immediate repairs needed. Window frames
will need replacing in less than ten years. Cost: \$1000

Is it used as a clergy residence? yes If not, what use is made of
the building?

Replacement value: \$10,000 Insurance carried: \$10,000

5. Describe all other buildings owned or used by the congregation, giving
(a) type of construction; (b) number of rooms; (c) condition;
(d) improvements needed and estimated cost; (e) replacement value;
(f) amount of insurance carried; and (g) present use.

B. Membership (secure from parish records):

1. Number of church families: Total number 70

Number of individuals not in families 33

Baptized membership			Communicants			Church School		
<u>1950</u>	<u>1960</u>	<u>Now</u>	<u>1950</u>	<u>1960</u>	<u>Now</u>	<u>1950</u>	<u>1960</u>	<u>Now</u>
<u>299</u>	<u>255</u>	<u>257</u>	<u>255</u>	<u>201</u>	<u>183</u>	<u>60</u>	<u>77</u>	<u>73</u>

	<u>5 yrs. ago</u>	<u>4 yrs. ago</u>	<u>3 yrs. ago</u>	<u>2 yrs. ago</u>	<u>Last year</u>
3. Number of baptized members who were removed from the parish list	<u>none</u>	<u>none</u>	<u>100</u>	<u>none</u>	<u>none</u>

Number of baptized members who were added to the parish list	<u>7</u>	<u>24</u>	<u>10</u>	<u>16</u>	<u>12</u>
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4. Communicants added:					
By confirmation from Episcopal families	<u>3</u>	<u>8</u>	<u>3</u>	<u>5</u>	<u>1</u>
By confirmation from other Churches	<u>1</u>	<u>5</u>	<u>3</u>	<u>2</u>	<u>3</u>
By reception from other Churches	<u>1</u>	<u>2</u>	<u>0</u>	<u>3</u>	
By baptism and confirmation from no church	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>5</u>	<u>15</u>	<u>6</u>	<u>10</u>	<u>4</u>

5. Attendance:

Number of communicants who attended regularly last year 71

Number of communicants who attended occasionally 20

Number who did not attend last year, but lived in the community 40

Number of communicants who did not live in the community, but were on the parish records, not transferred 1

6. How many persons attended the last annual business meeting? 40

V. WORSHIP

A. List schedule of regular Sunday services, including church school:

TYPE OF SERVICE	HOUR	ATTENDANCE (Adults & Children)*		
		LOW	AVERAGE	HIGH
Holy Eucharist	7:30 A.M.	6	12	20
Holy Eucharist [1st Sun]	10:00 A.M.	50	100	145
Morning Prayer	10:00 A.M.	30	60	80
Church School	10:00 A.M.	40	60	65

*Use figures from Church Service Register

B. Weekday services:

TYPE OF SERVICE	DAY AND HOUR	ATTENDANCE*		
		LOW	AVERAGE	HIGH
Holy Eucharist	Holy Days	2	6	50

*Use figures from the Church Service Register

C. Special services or missions held during the average year (including Lent):

Ash Wednesday	8 P.M.	55
School of Religion	7:30 P.M.	30
Family Day	10:00 A.M.	140

D. Number and nature of services in which this congregation participates with other Episcopal congregations. State average attendance from this congregation:

Good Friday	Three Hours	20
-------------	-------------	----

E. What experiments or adjustments have been made in changing the hours or the format of services? Comment on results:

No experiments as yet, since I only arrived here in June 1964.

Everyone seems satisfied with the hours.

F. Additional information about Sunday services:

1. Are birthdays, anniversaries, and the departed regularly remembered? only the departed, presently.
2. Is there a coffee or hospitality hour after any service? on Family Days
3. Is baby care provided during any service? Yes, 10:00 A.M.

VI. CHRISTIAN EDUCATION

A. Church School

1. Registration and attendance

- a. Teachers and staff 13
- b. Students 60
- Total 73
- c. Lowest total classroom attendance during the past year _____
- d. Highest total classroom attendance during the past year (except for Christmas and Easter) _____
- e. Are absentee cards used? No
- f. How many months of the year is the church school in operation? 10
- g. If teachers call on students in case of absence, or for other reasons, please give details. No.
- _____
- _____

2. Worship schedule

<u>CLASS OR DEPARTMENT</u>	<u>DAY</u>	<u>HOOR</u>	<u>DURATION</u>	<u>LEADER</u>
<u>Chapel</u>	<u>Sunday</u>	<u>10am</u>	<u>1/2 hr.</u>	<u>Patrick Owens</u>
<u>Superintendent</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>Mrs. Ellen Marshall</u>
<u>Pianist</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>Miss Carol Worth</u>
<u>Nursery</u>	<u>"</u>	<u>"</u>	<u>1 hr.</u>	<u>Mrs. Joan Marshall</u>
<u>"</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>Mrs. Betty Owens</u>
<u>Kindergarten</u>	<u>"</u>	<u>"</u>	<u>1 hr.</u>	<u>Mrs. Catherine Carter</u>
<u>Primary</u>	<u>"</u>	<u>10:30am</u>	<u>1/2 hr.</u>	<u>Mrs. Joyce Roop</u>
<u>Junior</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>Mrs. Dorothy Clemson</u>
<u>Intermediate</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>Mrs. May Strum</u>
<u>Senior</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>Mrs. Peggy Poglitsch</u>
<u>"</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>"</u>
<u>"</u>	<u>"</u>	<u>"</u>	<u>"</u>	<u>"</u>

4. List the teaching aids used, including audio-visual material.

Film Strips, slides

5. Describe the program for pre-school children.

Nursery for infants to 4

Kindergarten for 4-6

6. Data on the teaching staff

a. How are teachers recruited? Volunteer

b. Describe the way in which teachers are trained, giving the number of sessions, the leaders, etc.

c. How are teachers assisted in the performance of their duties?

d. Summary of teachers' backgrounds

AGE	Number	EDUCATION	Number	YEARS TEACHING	Number
19 years or less	<u>0</u>	Grade school	<u> </u>	one	<u> </u>
20 to 29	<u>3</u>	Junior high	<u> </u>	two	<u> </u>
30 to 39	<u>2</u>	Senior high	<u>7</u>	three	<u> </u>
40 to 49	<u>1</u>	1 to 3 years College	<u> </u>	four	<u> </u>
50 years or more	<u>1</u>	College grad.	<u> </u>	five	<u>4</u>
		Graduate study	<u> </u>	6 to 10	<u>3</u>
Male	<u> </u>			11 to 20	<u> </u>
Female	<u>X</u>	K-12		20 and over	<u> </u>

7. What problems does the church school have? Age Grouping

B. Vacation Church School

1. When is it held? _____
2. For how long each day? _____
3. What type of courses are taught? _____

4. How many children attend, usually? _____
5. How many of these children are regular pupils of this congregation's church school? _____
6. How many teachers are there? _____

C. Released Time Program

1. When are classes held? _____
2. What type of courses are taught? _____

3. How many of this congregation's children attend? _____
4. What is the relationship of the teachers to this congregation?

5. What is the relationship of the Released Time classes to the Christian education program of this congregation?

D. Day School: If the congregation has a day school, please fill out the Parochial School Report Form and submit it with this report.

E. Confirmation Instruction

1. Children

- a. What is the usual age of confirmation? 12 b. How many instruction sessions are held? 15 c. How long is each session? 1 1/2 hrs. d. Who is the instructor? Pector e. What material is used? collection made up in Pastoral course in seminary. f. What is the relationship of the confirmation class material to the regular church school curriculum? It is hoped that Confirmation material causes students to think! It is not content centered.

2. Adults

- a. How many sessions are held? 10 b. How long is each session?
2 hrs. c. Who is the instructor? Rector d. What
material is used? various pamphlets, manuals, and paperbacks

F. Adult Education

1. List the general adult education program in the congregation, including Bible classes, parents' classes, discussion groups, etc.

[illegible]

2. What Retreats, missions, Quiet Days, etc., have the members participated in during the last two years? Estimate the total number of participants. Vestry had a Retreat with other vestry

from four local Episcopal Churches with approx. 25 participants.

3. What leader- and participant-training programs have been held in the last two years, such as the Indiana Plan, Parish Life Conferences, Missions, and Institutes? Estimate the total number of participants.

None to my knowledge.

- G. How can the Christian education program of this congregation be strengthened?

By beginning adult and youth programs. The parish needs more training other than the nice Bible stories that they were told while in Church School. Active participation by more members is also a great factor. They have heard the Bible stories in Sunday School, and they don't see that there is anything else for them to learn in an educational program. I believe that a slow beginning has been made. The people are beginning to ask questions concerning ritual and ceremony in the various services of the Church, thus enabling the rector to answer them in such a way as to spread out from the first questioning to various other topics.

VII. SUMMARY OF ORGANIZATIONS - Include, where applicable, vestry or bishop's committee, parish council, choirs, guilds, circles, ushers, acolytes (for men as well as boys), college work, etc.

A. For Women

1. Give the total number of adult women in the congregation. 75
2. Give the number of organizations for adult women. 2
3. Give the total active membership of all these organizations. 40

B. For Men

1. Give the total number of adult men in the congregation. 9
2. Give the number of organizations for adult men. 3
3. Give the total membership of all these organizations. 30

C. For Men and Women

1. Give the number of organizations for men and women. 2
2. Give the total active membership of all these organizations 36

D. For Girls in: [Altar Guild] grade school junior high high school

- | | | | |
|----------------------------|---------------|---------------|----------|
| 1. Total number of girls | <u> </u> | <u> </u> | <u>8</u> |
| 2. Number of organizations | <u> </u> | <u> </u> | <u>1</u> |
| 3. Total active membership | <u> </u> | <u> </u> | <u>8</u> |

E. For Boys in: grade school junior high high school

- | | | | |
|----------------------------|---------------|----------|----------|
| 1. Total number of boys | <u> </u> | <u>4</u> | <u>4</u> |
| 2. Number of organizations | <u> </u> | <u>1</u> | <u>1</u> |
| 3. Total active membership | <u> </u> | <u>4</u> | <u>4</u> |

F. For Youth in: grade school junior high high school

- | | | | |
|----------------------------|---------------|---------------|---------------|
| 1. Number of organizations | <u> </u> | <u> </u> | <u> </u> |
| 2. Total active membership | <u> </u> | <u> </u> | <u> </u> |

N.B. Please make a separate report for each individual organization, using the format on the following pages.

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Episcopal Churchwomen of St. Stephen's

Total active members 20 Average attendance at meetings 2%

Number of meetings each month 1 Day and time of meetings 1st
Thursday of month. 8pm

B. Why does this organization exist?

Fellowship, teaching and learning about the Church, planning
and preparing for various church functions, assist various
charities and needy families in the community, the Church and
the world.

C. From what group in the congregation are the members drawn? women

D. Describe the worship and the educational program.

Presently there is only an opening and closing prayer and
no planned educational program. Starting next month they
will begin each meeting with a shortened Evening Prayer, and
a book will be given to a member to read and present at a mtng.

E. Describe the other activities of the organization.

The group holds dinners at various times during the year and
makes various articles for tables at the two yearly Bazaars.
They send clothes and other articles to needy people.

F. What are the major opportunities and problems of this organization?

Too many conflicting activities prevent more women from being
active. Group might better be split into an afternoon and
evening group to reach more women. Lack leaders.

G. What can be done for greater effectiveness? Inquire about the

suggestions that National Council has for ECW groups.
Plan program for the entire year. Recruit more women from
the church.

Signed by: Mrs. Marion LeGower

Title: President

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Altar Guild

Total active members 10 Average attendance at meetings _____

Number of meetings each month _____ Day and time of meetings _____

B. Why does this organization exist?

to assist clergy

C. From what group in the congregation are the members drawn? _____

women and high school girls

D. Describe the worship and the educational program.

Manuels are distributed to members. Rector teaches members
as need arises.

E. Describe the other activities of the organization.

F. What are the major opportunities and problems of this organization?

The women of the church have an opportunity to learn
about the church. Too many women feel they don't know enough
about the church furnishings to allow them to be in Altar
Guild.

G. What can be done for greater effectiveness? Teach women about the
functions and methods of an Altar Guild.

Signed by: Robert G. Branning Jr.

Title: Rector

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Ushers

Total active members 12 Average attendance at meetings _____

Number of meetings each month _____ Day and time of meetings _____

B. Why does this organization exist?

Care for the needs of the Congregation during the service.
Seat parishioners. Distribute bulletins and other materials.

C. From what group in the congregation are the members drawn? _____

men

D. Describe the worship and the educational program.

E. Describe the other activities of the organization.

F. What are the major opportunities and problems of this organization?

G. What can be done for greater effectiveness? _____

Set up a printed schedule giving names and dates for ushers
serving.

Signed by: Robert E. Manning Jr.

Title: Rector

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Parish renewal
Total active members 12 Average attendance at meetings 8
Number of meetings each month 36 Day and time of meetings 7pm Mon.

B. Why does this organization exist?

to keep church buildings in repair

C. From what group in the congregation are the members drawn?

men

D. Describe the worship and the educational program.

E. Describe the other activities of the organization.

F. What are the major opportunities and problems of this organization?

G. What can be done for greater effectiveness? Have men work on a project
and upon its completion, cease meetings until another project
arises.

Signed by: Robert G. Jennings Jr. Title: Worship

& all men on society council

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Couples Club

Total active members 30 Average attendance at meetings _____

Number of meetings each month _____ Day and time of meetings _____

B. Why does this organization exist?

To deal with contemporary problems: Fellowship- to develop
a core of interested couples.

C. From what group in the congregation are the members drawn? _____

men & women

D. Describe the worship and the educational program.

Evening Prayer

E. Describe the other activities of the organization.

sponsor youth activities

F. What are the major opportunities and problems of this organization?

This organization is just being formed in the parish.

G. What can be done for greater effectiveness? _____

Signed by: Frank & Peg Foglitsch

Title: Co-organizers

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Agayles

Total active members 8 Average attendance at meetings 8

Number of meetings each month 1 Day and time of meetings 7:30 P.M.

B. Why does this organization exist?

To serve at the altar

C. From what group in the congregation are the members drawn?

boys

D. Describe the worship and the educational program.

Instruction manuals and various pamphlets

E. Describe the other activities of the organization.

assist at parish functions; operate soda machine.

F. What are the major opportunities and problems of this organization?

G. What can be done for greater effectiveness?

Signed by: Robert S. Thompson Jr.

Patrick Evans

Title: Rector

Trainer

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Choir

Total active members 16 Average attendance at meetings 12

Number of meetings each month 4 Day and time of meetings 11am Sun.

B. Why does this organization exist?

to worship and praise God and to assist the congregation
to do so, through music.

C. From what group in the congregation are the members drawn?

men and women

D. Describe the worship and the educational program.

pamphlets and books

E. Describe the other activities of the organization.

F. What are the major opportunities and problems of this organization?

G. What can be done for greater effectiveness?

Signed by: Neil E. Jenson

Title: Choir Director

VIII. REPORT FOR INDIVIDUAL ORGANIZATION

A. Name Vestry

Total active members 12 Average attendance at meetings 10

Number of meetings each month 1 Day and time of meetings 8:00 am Mon.

B. Why does this organization exist?

to act as agents and legal representatives of the Parish in
matters concerning its corporate property and the relations
of the Parish to its clergy.

C. From what group in the congregation are the members drawn? _____

men

D. Describe the worship and the educational program.

Short Evening Prayer. Manual for Vestry

E. Describe the other activities of the organization.

Sponsor dinners

F. What are the major opportunities and problems of this organization?

G. What can be done for greater effectiveness? _____

Signed by: Robert Salchorn

Title: Senior Warden

K-21-C

IX. CLERGY OR LAY READERS IN CHARGE SINCE 1930

<u>NAME</u>	<u>APPROX. AGE AT START OF MINISTRY HERE</u>	<u>PERIOD OF TENURE</u>	<u>MOVED TO:</u>
<u>Frederica Mary Martin</u>		<u>1930-June '31</u>	
<u>Francis E. Brown</u>		<u>Oct. '31-Jan. '34</u>	
<u>T. W. Shannon Ch. Army</u>		<u>'34-'35</u>	
<u>Carroll N. Brown</u>		<u>'36-'40</u>	
<u>Charles Alfred Elliott</u>		<u>'40-June '41</u>	
<u>Addison Ewing</u>		<u>'41-'42</u>	
<u>John W. Talbott</u>		<u>'42-'44</u>	
<u>Ed. Daley</u>		<u>'45-'51</u>	
<u>Robert Stetler</u>		<u>'51-'52</u>	

A. Does the present minister live in the neighborhood? yes

Does he give full time to this church? yes If not, what other church(es) does he serve, or what other work does he do?

B. How many people from this parish have gone into full time work for the church within the past ten years, or are now studying for such work? none
Please give details.

C. How many licensed lay readers serve the congregation now? none

Do any lay readers from this congregation serve other congregations? _____

If so, which congregations? _____

IX. Clergy or Lay Readers in charge since 1930

Name(Continued)	Period of Tenure
Hamilton Aulenbach	'52-'55
James Dawe	'55-'57
Arthur Brunner	'57-'63
Robert Browning	'63-

X. FINANCE

A. Income (Last Full Year): (1) Pledges \$ 5714.22 (2) Plate offerings \$ 424.27 (3) Parish or mission organizations \$ _____ (4) Endowments \$ _____ (5) Special fund drives \$ _____ (6) Other (please specify) \$ _____

	1940	1945	1950	1955	1960	¹⁹⁶³ Last Full Year
B. Disbursements						
Total current expenses	2814.37	7263.30	7471.49	11777.89	12231.22	13491.26
Diocesan Assessment		125.41	53.15	269.24	121.22	202.20
Missionary Disbursements	185.63	500.00	650.00	650.00	722.21	621.00
Special parish expense						
Clergy salary or salaries: from congregation	a) 215.00	1546.32	3000.00	3126.66	3771.14	3422.28
	b) _____	_____	_____	_____	_____	_____
from other sources	a) _____	_____	_____	_____	_____	_____
	b) _____	_____	_____	_____	_____	_____
Rental value of the rectory	\$ <u>75.00</u> per month					
Is the church in debt? <u>no</u>	Amount of debt \$ _____		Method of repayment _____			

Finance (cont'd)

7. Is a thorough Every Member Canvass conducted each year? Yes
If yes, by mail or personal solicitation? Both Describe the
training of the canvassers. Three page pamphlet with methods
and church statistics, plus 2 briefings.
8. What other means of fund raising or stewardship education are used?
Four sermons on tithing and stewardship during each year.
9. If this is a mission or aided parish, what is the potential for self-
support? _____
10. Additional comments or information on finances:

C. Travel:

1. Does the priest have a car? Yes
2. By whom is the car purchased? Priest X Congregation _____ Diocese _____
3. How much is the annual operating expense of the car, omitting deprecia-
tion? \$ 500. 4. By whom is the operating expense paid? priest
5. How much does the local congregation pay? None
6. Average number of miles traveled per month on church business 800

XI. CHRISTIAN EVANGELISM AND VISITATION

A. Clergy pastoral calling during the past year by rector or vicar:*

TYPE OF CALL	NUMBER OF CALLS PER WEEK		
	LOW	AVERAGE	HIGH
1. Family or routine parish	<u>4</u>	<u>10</u>	<u>27</u>
2. Sick or emergency	<u>5</u>	<u>7</u>	<u>14</u>
3. Calls for other purposes	<u>1</u>	<u>4</u>	<u>10</u>
4. Time set aside for pastoral calling:			

1 hour in morning; 1 hour in afternoon; 3 hours in evening

5. How do the clergy organize their parish calling? I visit those
who are lapsed from years back first, then visit alphabeti-
cally the regular parishioners.

6. How do the clergy organize their calling on the unchurched and newcomers?
No plan here now. In Spring I plan to have Vestry and
others survey new housing areas.

7. Time spent in pastoral counseling (average hours per week) _____

* Please give similar information, separately, for other clergy.

B. Lay calling:

1. Describe the Zone or Neighborhood Organization. none
- _____
- _____
- _____

2. Describe the program of lay pastoral visitation, including the number of participants and the time spent.

none

3. Describe the program of lay evangelism (including the congregation's approach to newcomers and to the unchurched), giving the number of participants and the amount of time. none

4. How are newcomers integrated into the life of this congregation?

welcomed, asked about their interests. They are given
small jobs to do at first so the Church won't scare them
away.

5. Describe any religious census of the area made by the congregation itself or with other churches during the last ten years.

XII. COMMUNICATIONS

- A. What use is made of the press? Weekly notices of Church Service

along with notices on High Holy Days.

- B. What use is made of radio and/or television? none

- C. What use is made of the U.S. Mail? letters and other material

sent to each parishioner as needed. Just about nothing

- D. Describe the regular publications which are mailed or distributed, including Sunday bulletins, parish newsletters, etc. only regular

publication is the one sent to the weekly Bulletin, which

is distributed to each parishioner at Church service extra copies

are mailed as needed.

- E. How many church road signs are there? one

XIII. NEIGHBORHOOD OR COMMUNITY

A. Is this congregation community-minded? Yes.

B. Describe the clergy participation in community affairs. Member of the
Wisconsin Civic Assoc.; member of the 21st Ward Clergy Club; member
of Clerical Committee for Interdenominational School in Area;
teaches in Vespertine Baptist Church; member of Little League;
United Fund; Cerebral Palsy.

C. Describe the participation of the congregation in community affairs.

Canvassed for various fund drives; prepares for annual All of
July Parade.

D. Describe the general parish program for the community (including such church-sponsored programs as Girl Scouts, Boy Scouts, etc.):

We have two Girl Scout troops, one Boy Scout troop and a YWCA
youth group for girls meeting weekly in the Parish House.

E. List community organizations using the parish hall and its facilities:

1. 2 Girl Scout troops

2. Boy Scout troop

3. YWCA Youth Group

4. Parents of Scouts (monthly meetings)

F. Describe the way in which the congregation cooperates with other religious bodies:

Supports their functions; attends community hymn sing

XIV. PARTICIPATION IN DIOCESAN AND NATIONAL CHURCH PROGRAMS:

A. What offices do the clergy hold in the diocese, missionary district, or National Church? none: Rector has only been in this diocese for

months.

B. What offices do the lay people hold in the diocese, missionary district, or National Church? none. Although one of our laymen is instructor

1 dozen people in the conduct of this survey.

C. What diocesan or National Church programs have directly benefited this congregation? unanswerable

D. Describe the men's participation in diocesan programs: _____

Yearly Brotherhood of St. Andrew Corporate Communion

E. Describe the women's participation in diocesan programs: _____

none

F. Describe youth participation in diocesan programs: none

G. Does this congregation pay its full Missionary share or quota? Yes

H. What percent of the congregation's budget does for missionary work? 10%

XV. STAFF

- A. List all paid personnel working for this congregation, giving title, function, and salary, and telling whether full or part-time.

Sexton -- janitorial, 10 dollars a week, part time

Organist -- trains choir and plays for services, \$60. month, part

- B. Describe the use of volunteer personnel by this congregation.

The men of the parish do nearly all of the maintenance work on property. Weekly bulletins are prepared by a woman volunteer and mimeographed by another parishioner.

XVI. FUTURE POLICY, PROGRAM, AND BUDGET

- A. In adopting a policy for an expanded program for this congregation, in order to vitalize its Christian witness to the community; to extend its outreach of Christian fellowship to all the unchurched; to increase initiative and responsibility for all members of the congregation; to develop local financial resources with a view towards self-support and parochial status (if not already attained); and to further other essential advances, what are the immediate needs as to:

1. Personnel: A Secretary employed full time daily. A secretary by
hourly work.

2. Buildings: replace heating system. Parish house second
floor divided off into classrooms. Lounge
or Social room.

3. Equipment: Floor buffer, vacuum cleaner

- B. What are the major opportunities that face this congregation?

renew Church activity among local Episcopalians who have
lapsed.

- C. What are the major problems that face this congregation?

T.V.; secular activities; apathy; initiative; fear that we are
stealing Church tradition from the Roman Catholics.

- D. What program needs seem evident on the basis of this Study?

Basic education of the history of the Episcopal Church
either in conjunction with or as a separate class with
Bible study. Greater use of audio-visual aids.

- E. What would be the approximate capital cost to meet these needs?

\$25. weekly

F. What would be the annual operating budget to maintain the program?

approx. 200 dollars

G. What steps are now being taken locally to meet these needs and opportunities?

financially unable to begin program

H. What steps are now being taken by the diocese or district, or might be taken, to assist in meeting these needs and opportunities?

Program would entail use of a seminarian who would have to
be paid. No assistance would come from diocese since we
are parish.

I. Further data or comment on the general needs and problems of this congregation:

The data in this report were furnished by the following committee:

NAME	OCCUPATION	NUMBER OF YEARS IN PARISH
Robert G. Browning	Priest	1
Ann Marshall	Teacher	21
Richard Owens	Stock Broker	26
Harry Wacker	Plumber	15
Dorothy Herman	Crossing Guard	50

Date completed: March 20, 1964

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REPORTED MEMBERSHIP FROM MAPS

The membership map submitted by this congregation locates a total of 257 baptized persons who look to St. Stephen's Church for spiritual ministrations. Of these individuals, 104, representing 40.5% of the membership, reside in Census Tract PH-21V. St. Stephen's Church may truly be considered a neighborhood church since 75.9% of its membership resides within the arbitrarily assigned parish area.

Further details on the membership distribution pattern of this congregation may be observed in the table on the following page.

R-63

ST STEPHENS

[illegible]

REPORTED MEMBERSHIP AND FINANCIAL DATA FROM JOURNALS

During the decade of 1950 to 1960, the baptized membership of St. Stephen's Church decreased by 20.7%, going from 299 persons to 237. During the three years of 1961 and 1963, however, the baptized membership resumed an increasing pattern. Communicant strength also followed a decreasing trend in the decade of 1950 to 1960. Decreasing by 20.8%, communicant strength went from 255 persons in 1950 to 202 in 1960. The decrease continued into 1961, remained stable in 1962, and increased in 1963. Registration in the church school increased by 51.1%, going from 51 in 1950 to 77 in 1960. There was a decrease in 1961, but since 1962 registration has been on the upswing.

In the three-year period of 1961 to 1963, 22 persons were baptized and 19 were confirmed at St. Stephen's Church. The ratios of baptisms and confirmations to the communicant strength were 4.4% and 3.8% respectively. These may be compared with the Roxborough-Manayunk averages of 3.0% and 2.6%. Averages for Philadelphia County were 3.7% and 3.1%, while the diocesan averages were 3.9% and 4.1%.

The combined total reported expenditures during the three-year period under consideration amounted to \$42,782.00. Of this amount, \$2,305.00, or 5.4%, were utilized for purposes outside of the parish. The area average for this period was 10.0%. The averages for Philadelphia County and for the diocese were 12.2% and 14.2% respectively. Computed on an individual basis, extra-parochial expenditures per communicant at St. Stephen's amounted to \$4.64. The area average was \$3.68 as compared with the county average of \$9.57 and the diocesan average of \$10.45. Expenditures per communicant at St. Stephen's amounted to \$86.08 for the three-year period, as compared with the area average of \$37.65. The corresponding averages for Philadelphia County and the Diocese of Pennsylvania were \$78.57 and \$73.71 respectively.

VITAL STATISTICS

 PARISH ST. STEPHEN
 COUNTY PHILADELPHIA

 TOWN WISSAHICKON
 DIOCESE PENNSYLVANIA

	1940	1945	1950	1955	1960	1961	1962	1963
Baptized Members	331	* 200	299	234	237	237	241	257
Communicants	198	200	255	172	202	155	155	187
Church School	78	57	51	65	77	66	70	73
Baptisms	10	8	11	4	12	5	9	8
Percentage of Communicants	5.1	4.0	4.3	2.3	5.9	3.2	5.8	4.3
Confirmations	8	20	8	—	15	6	9	4
Percentage of Communicants	4.0	10.0	3.1	—	7.4	3.9	5.8	2.1
Parochial Expenditures 1	2,575	4,415	6,671	9,880	10,949	10,719	9822	11,567
Special Par. Expenditures 2	634	2,053	751	771	1,353	4,501	506	3362
Extra-parochial Expenditures 3	235	602	700	1,127	928	792	785	728
Total Reported Expenditures	3,444	7,070	8,122	11,778	13,230	16,012	11,113	15,657
Expenditures per Communicant	17.39	35.35	31.85	68.48	65.50	103.30	71.70	83.73
Extra-parochial Expenditures per Communicant	1.19	3.01	2.75	6.55	4.59	5.11	5.06	3.89

* GDRPs ESTIMATE (NR)

- 1 Includes clergy salary, current expense, pension premium, and Diocesan assessment.
- 2 Special parish purposes, including capital expenditures.
- 3 Includes Church's Program, special outside.

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DATA ON THE CONGREGATION

There were 218 persons tabulated on the age/sex chart of the Episcopal Census. Of this number, 99 persons, or 45.5%, were males and 119, or 54.5%, were females. Children 14 years of age and under comprised 23.8% of the respondents, while adults 65 years of age and older comprised 10.1%.

Of 229 persons reporting on their occupations, 146 were not gainfully employed: 23 were pre-students, 55 were students, 53 were housewives, and 15 were retired. There were 83 gainfully employed persons, representing 36.2% of the respondents. Among this group, craftsmen were largest with 26, followed by clerical workers with 14, and managers, with 12.

Of 221 persons, 219 were baptized and two were not. Further, 148 were communicants and 73 were not.

Of 39 families who reported on the number of children living at home, 12 had one child, 14 families had two children, eight had three children, four had four children, and one family had five or more children.

There were 165 persons who reported on their length of membership in the congregation. Of this number, 25 had been members less than five years, 42 had been members from five to nine years, 25 from 10 to 14 years, 21 from 15 to 19 years, and 52 had been members 20 years of more.

A total of 133 adults 25 years of age and older reported on their educational status. Of this number, five were college graduates, 17 had received from one to three years of college training, 39 were high school graduates, 40 had received from one to three years of high school education, 31 had received from five to eight years of elementary education, and one had received from one to four years of elementary training.

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Among the 218 respondents reporting on their nativity, 213 were born within the United States and five were not; and 196 were natives of the State of Pennsylvania.

Other aspects of the census are summarized and included in the charts and graphs appearing on the following pages.

NON-EPISCOPALIAN: BELONG TO WHAT CHURCH			TOTAL No. REP. 17										
No.	%	DENOMINATION	5	10	15	20	25	30	35	40	45		
		BAPTIST											
		LUTHERAN											
1	5.9	METHODIST											
2	11.7	PRESBYTERIAN											
13	76.5	ROMAN CATH.											76.5
		HEBREW											
1	5.9	REFORMED											

CHURCH FORMERLY BELONGED TO:			TOTAL No. B.S.P. 20										
No	%	DENOMINATION	5	10	15	20	25	30	35	40	45		
3	15.0	BAPTIST											
4	20.0	LUTHERAN											
3	15.0	METHODIST											
1	5.0	PRESBYTERIAN											
8	40.0	ROMAN CATH. GREEK											
1	5.0	REFORMED											

DISTANCE FROM CHURCH			TOTAL No. REP. 76									
No.	%	MILES	5	10	15	20	25	30	35	40	45	
57	75.0	1 or less										75.0
11	14.4	1-1.9										
4	5.3	2-2.9										
		3-3.9										
4	5.3	4 or more										

TIME FROM CHURCH			TOTAL No. REP. 77									
No.	%	MINUTES	5	10	15	20	25	30	35	40	45	
40	51.9	10 or less										51.9
26	33.8	10-19										
4	5.2	20-29										
7	9.1	30 or more										

HOME OWNERS			TOTAL No. REP. 71									
No.	%		10	20	30	40	50	60	70	80	90	
58	81.7	Yes										
13	18.3	No										

RESIDENCE BUILT			TOTAL No. REP. 64									
No.	%	YEAR	4	8	12	16	20	24	28	32	36	
2	3.1	1960-Present										
7	11.0	1950-1959										
5	7.8	1940-1949										
5	7.8	1930-1939										
6	9.4	1920-1929										
23	35.9	1900-1919										
16	25.0	1899 or before										

TYPE OF DWELLING			TOTAL No. REP. 74									
No.	%	CLASS	4	8	12	16	20	24	28	32	36	
59	79.7	SINGLE										79.7
3	4.1	DUPLEX										
11	14.9	APT. HOUSE										
		HOTEL										
1	1.3	ROOM. HOUSE										
		INSTITUTION										
		TRAILER										

DISCUSSION AND RECOMMENDATIONS

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PH-86

1

ST. STEPHEN'S CHURCH, Wissahickon, Philadelphia, Pennsylvania

This congregation was organized in the early 1870's as a mission of St. David's Church, Manayunk, located a short distance to the northwest. St. Stephen's Church entered into union with the diocese in 1887, and as a result of the effects of the Great Depression, reverted to mission status in 1936. The congregation was reinstated as a parish in 1946.

Church properties include a rectory, the church building, a parish house, all of stone construction. The buildings are reported to be in fair condition, with the church in need of a new heating system and other alterations estimated to cost about \$8,900.00. The program of insurance coverage on the church properties seems adequate.

The situation in the church school merits some study. There appears to be no formal program of recruitment, training, and supervision of teachers. The worship schedule indicates that the church school services coincide with regular church services. Classroom registration, in some cases, is too small to justify separate classes. In the opinion of the General Division of Research and Field Study, a special committee should be appointed to review the situation in the church school. This committee might be responsible for devising means of increasing the enrollment, recruiting teachers, and in consultation with the rector, developing a regular program of teacher-training. It might wish to consider the feasibility of having all church school students attend the main service in the church before classes begin. Arrangements could be made with the rector to have church school students excused from the service at a specially appointed time. The committee might also wish to consider more realistic age groupings in the classes.

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2

The program of adult education, as outlined in the Church Self-Study Form, involves 30 persons. This appears to be inadequate in a parish of this size. Adult education should be extended to include as many members in the congregation as possible. In this connection, the organizations of the church should be considered as outlets for the adult education program. The level of participation in the affairs of the church may also be considered at this time. Of 75 adult women, 40 are active in the affairs of two organizations. Of 59 adult men, 30 are active in the affairs of three organizations. Two organizations of mixed membership involve 36 persons. The educational program in the organizations listed appears to be inadequate. Further, it is observed that the rector assumes active leadership and direction in the affairs of four of the eight organizations listed. Obviously, there is a pressing need for more active lay participation in the direction of these organizations. At the time of the visitation meeting, it was pointed out that leadership does exist in the parish, but is only manifested when individual interests are being served. This situation should be corrected, its solution resting on an education program which aims at defining the purpose and meaning of the church in the lives of its members. Such a program would also serve as a means of developing lay leadership in the areas of evangelism, recruitment, and stewardship.

It is felt that the financial picture of this congregation should be commented upon at this point. The Church Self-Study Form notes that income is derived from pledges and plate offerings. Income reported totals \$6,138.49. Total current expenses were listed as \$13,498.88. Obviously, there is a big difference between income and expenditures. The congregation's concern should be: How does it account for the difference between income and expenditures? What other sources of income are at its disposal? Are the members supporting the church financially in proportion to their capacity to do so? These questions cannot be ignored. At the time of the visitation meeting, it was pointed out that the financial condition was unfavorable, and that a recent diocesan edict against the use of games of chance in fund

raising for the church would have a negative effect on the congregation's ability to support itself. It must be repeated here that stewardship is a matter of deep spiritual concern and ought to be construed as an expression of thanksgiving. The satisfaction of the needs of this congregation should not be confined exclusively to special-fund appeals and projects. Rather, the emphasis should be on consistent sacrificial and effective pledging.

It is observed that in the 33-year period between 1930 and 1963 a total of 12 clergymen have served in this parish. The short tenure of the clergymen should also be a matter of concern. Why has there been such a rapid turnover of clergymen? Does the financial situation offer a clue in this matter? How long will the present incumbent remain, considering, among other things, his salary of \$3,249.98?

In the opinion of the General Division of Research and Field Study, this congregation might wish to consider union with either of its two sister Episcopal churches: St. David's, Manayunk, its mother church; or St. Timothy's Church, located four blocks north of St. Stephen's. Realizing the proximity of these three churches, the practicality of the continued existence of St. Stephen's Church should be questioned. The General Division of Research and Field Study understands this will present a crucial question, and further suggests that the congregation enter into serious dialogue with diocesan representatives, and with representatives of St. David's Church and St. Timothy's Church.

The General Division of Research and Field Study would be remiss in its responsibility if it did not recognize the slight progress that has resulted from the efforts of the present rector and a few dedicated members of the congregation.